

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Chippenham Rugby Club, Frogwell, Chippenham, SN14 0YZ
Date: 7 March 2011
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706613 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Paul Darby, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Victoria Welsh, Community Area Manager
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)

Town and Parish Councillors

Chippenham Town Council – Andy Phillips, Andrew Noblet, Susan Wilthew (Chief Executive)
Biddestone and Slaughterford Parish Council – Alison Butler, Rachel DeFossard
Chippenham Without Parish Council – Doris Landon, Alex McCracken
Christian Malford Parish Council – Kevin Bolten
Grittleton Parish Council – Lesley Palmer
Hullavington Parish Council – Sharon Neal (Clerk)
Kington Langley Parish Council – Maurice Dixson
Kington St Michael Parish Council – Roger Sealy

Partners

Wiltshire Police – Sergeant Allan George, David Budd
Chippenham and Villages Area Partnership – Jane Clark
Chippenham Vision – Tim Martienssen, John Clark
Development Service for Young People – Richard Williams, N Locker
Children’s Parliament – Judy Edwards
Great Western Hospital – Lyn Hill-Tout
Wiltshire Community Health Services – Annie Kelly

Members of Public in Attendance: 23**Total in attendance: 67**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of Chippenham Area Board, and thanked Peter Jones, Clubhouse Manager, for facilitating the use of Chippenham Rugby Club.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Bill Douglas, Inspector Steve Cox, John Scragg of Chippenham Town Council and Chris Marshall, Head of Ivy Lane School.</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Monday 17 January 2011 were agreed a correct record and signed by the Chairman.</p> <p>All actions from the previous meeting were either complete or ongoing.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Judy Rooke declared a prejudicial interest in Item 11; the community asset transfer application from the Chippenham Sailing and Canoeing Club, as she was a member of the club. Councillor Rooke would leave the meeting during the debate and decision of this item.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li data-bbox="363 1467 1495 1724"> <p>i. Petitions</p> <p>Two petitions had been received. The first was opposing the development of Westinghouse Sports Ground in Chippenham and had been filed as evidence in the Wilts 2026 consultation and passed on to development control. The second petition was requesting better maintenance of trees at Monkton Park, and had been passed to the Amenities and Countryside Department for noting and action.</p> <li data-bbox="363 1758 1495 1915"> <p>ii. Draft Child Poverty Reduction Strategy 2011-14</p> <p>Details of the consultation on this draft strategy were announced, and could also be accessed via the following web link: http://www.wiltshirepathways.org/ShowNews.asp?NewsID=369</p> <li data-bbox="363 1948 1495 2024"> <p>iii. Localism Bill – Proposed Changes to the Code of Conduct</p> <p>A summary of proposed changes to the Code of Conduct and current</p>

	<p>standards regime were announced.</p> <p>iv. Childcare Sufficiency Assessment Details of the consultation on Wiltshire's second report on childcare sufficiency were announced, and could also be access via the following web link: http://www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/childcaresufficiencyassessment.htm</p> <p>v. End of Life Care Dying Matters Awareness Week would be taking place from 16-20 May 2011, and a series of events and information was available at www.dyingmatters.org.uk.</p> <p>vi. Adult Health & Social Care Event This event would be taking place on Friday 11 March 2011, from 10am until 2pm at the Neeld Hall in Chippenham.</p> <p>vii. VisitWiltshire Days Out Fair This event would be taking place on Monday 14 March 2011 at the Corn Exchange in Devizes.</p> <p>viii. Library Service Review A summary of this review was handed out. Key headlines for Chippenham included reduced library opening hours from 55 to 49, and new self-service technology was to be introduced to improve operating efficiency. All mobile library stops would continue to operate.</p> <p>ix. Core Strategy Event A Core Strategy information event had been hosted by the Area Board on Monday 28 February 2011, and the Chairman thanked everyone for attending and contributing to its success.</p>
6.	<p><u>Children's Parliament - Road Safety</u></p> <p>A group of four primary school children from St Peter's and Frogwell Primary Schools gave a presentation on the Chippenham Children's Parliament's Road Safety Initiative. This initiative was being carried out with the help of funding awarded by Chippenham Area Board, Chippenham Borough Lands and the Chippenham schools.</p> <p>As part of the Road Safety Initiative, the Children's Parliament had produced a DVD titled 'Drive Safe, Walk Safe', of which a sample was played at the meeting. The official screening was due to take place at Cove Theatre, Wiltshire College, on Thursday 10 March.</p> <p>The DVD had been created by local school children with the help of students at Wiltshire College. The aim of the DVD was to improve road safety for both</p>

	<p>pedestrians and drivers.</p> <p>The Chairman thanked the children of the Children’s Parliament for their presentation and congratulated them on the strong messages conveyed by their DVD campaign.</p>
7.	<p><u>Town, Parish and Partner Updates</u></p> <p>The Chairman thanked John Scragg of Chippenham Town Council for bringing to the Area Board’s attention the results of the recent Streetpride Audit, carried out by the Civic Society and the Town Council.</p> <p>Adrian Hampton, Head of Local Highways and Streetscene, reported that a member of his team would be assigned to this issue, who would work with the Town Council and the Civic Society to assess the issues and determine the next steps.</p> <p>Action: John Scragg to contact Adrian Hampton to arrange a mutually convenient date for a member of the streetscene team to accompany him on a joint assessment of the sites identified in the streetpride audit.</p> <p>Updates from partners were received as follows:</p> <p>i. Town and Parish Councils</p> <p>Written update reports had been received and were noted from Chippenham Town Council, Christian Malford Parish Council, Grittleton Parish Council, Kington Langley Parish Council and Kington St Michael Parish Council. Further verbal updates were received as follows:</p> <p><u>Grittleton Parish Council</u></p> <p>Some concern was raised regarding the schedule of pavement repairs, which had been put back by a month.</p> <p>Action: Parvis Khansari, Service Director to the Area Board, undertook to investigate this matter.</p> <p><u>Biddestone & Slaughterford Parish Council</u></p> <p>The Parish Council highlighted the benefits of producing a community plan. It was highly recommended as a way of bringing the community together and realising the aspirations of local residents.</p> <p>Some concern was expressed regarding SatNavs, and the number of large lorries being directed down small, rural lanes. Sergeant Allan George undertook to investigate this matter and it was recommended that contact be made with Wedmore in Somerset, where the parish had recently dealt with a similar issue. Parvis Khansari also announced that the Department for Transport was also looking into this matter.</p> <p>Action: Sgt George undertook to investigate local issues with SatNavs.</p>

	<p>ii. Wiltshire Police The written update report was noted. Sergeant Allan George commented on the decrease in crime in the Chippenham area, particularly overall crime, and also highlighted the current focus on working with partners and neighbourhood watch groups. Another current priority was working with vulnerable people within the community, to positively identify who they were and to work on preventative measures.</p> <p>Sergeant George congratulated the representatives of the Chippenham Children’s Parliament for their presentation and requested a copy of the DVD for the Road Safety Unit. Action: Judy Edwards to provide a copy of the DVD for Sgt George.</p> <p>iii. Wiltshire Fire & Rescue Service The written update report was noted. A briefing note was also circulated which highlighted the importance of fire safety with regards to thatched houses.</p> <p>iv. NHS Wiltshire The written update reports for February and March were noted.</p> <p>v. Chippenham & Villages Area Partnership The written update report was noted.</p> <p>vi. Chippenham Vision Board The written update report, including the results of the recent consultation exercise, was noted. Tim Martienssen, Vision Board Director, brought the meeting’s attention to the results of the recent consultation event, which highlighted a particular wish from local people to have better retail provision in the town centre and more leisure use of the River Avon.</p>
8.	<p><u>Community Services Contract - Great Western Hospital</u></p> <p>Lyn Hill-Tout, Chief Executive of Great Western Hospital’s NHS Foundation Trust, along with Annie Kelly, Director of Nursing at Wiltshire Community Health Services, gave a presentation on Great Western Hospital’s new Community Services Contract.</p> <p>Last summer the Government had issues a White Paper making changes to the way the NHS was organised. One of the changes was an initiative called Transforming Community Services (TCS), and as part of this programme, Primary Care Trusts (PCTs) would no longer be able to provide community services.</p> <p>As an existing provider, Great Western Hospital bid, and was subsequently chosen, to run all of the services currently provided by Wiltshire Community Health Services. This meant that Great Western Hospital had been selected as</p>

	<p>the preferred provider for the following services:</p> <ul style="list-style-type: none"> • Maternity • Children and Young People Services • Adult Services. <p>It was felt by the Trust that there were real benefits to patients in providing community and acute care. Patients would not notice changes to the services and would still receive treatments in the same locations.</p> <p>In response to some questions and comments from the floor, the following additional information was provided:</p> <ul style="list-style-type: none"> • The reference to children and young people services included health visiting, school nursing and critical illness services. • Patients would retain a choice in where they were treated. • Rural and single-handed GPs would be grouped into the consortia in the same way as all other GPs, and they would be included in all discussion and decisions relating to GP consortia. • Both Wiltshire and Swindon PCTs were committed to local service delivery and, as such, were currently looking into local delivery of radiotherapy. • Great Western Hospital would not be taking over the Bath RUH; they would remain as two separate trusts. However, some Great Western Hospital maternity services would be provided at the RUH by way of effectively leasing space there. <p>The Chairman thanked Lyn Hill-Tout and Annie Kelly for attending the meeting and for giving their informative presentation.</p>
9.	<p><u>Provision of Employment Land in Chippenham</u></p> <p>Tim Martienssen, Chippenham Vision Board Director, gave a presentation on the need for suitable employment land in Chippenham and the ways in which the Chippenham Vision Board could help to address the current shortage in supply.</p> <p>The Chippenham Vision identifies a severe threat of shortage of employment land in the 2008 Vision strategy document. The current consultation on the Core Strategy was seeking to identify appropriate land for this purpose, however this would not conclude in time to satisfy the immediate demand.</p> <p>It was proposed that the Vision took a lead in addressing the key issues restricting the supply of employment land in Chippenham.</p> <p>Some concern was raised regarding existing sites at Langley Park and Highgrade, particularly as the main issue appeared to be the level of funding required to bring these sites forward. Tim commented that this was being looked</p>

	<p>at, but consideration may also have to be given to the fact that these sites may never be appropriate to bring forward as employment sites.</p> <p>The Vision was seeking views of the Area Board on this matter and the Chairman recommended that councillors fed their views and comments to the Vision.</p> <p>Action: Councillors to feed their views regarding employment land provision into the Chippenham Vision.</p> <p><u>Decision</u> The Area Board noted the report and approved that Chippenham Vision take a lead in addressing the issues restricting supply and improve understanding of the situation amongst key decision makers.</p>
10.	<p><u>End of Year Round-Up</u></p> <p>The Chairman led an overview of the Area Board’s activities and achievements over the last 12 months.</p> <p>There was much to report, but some of the key highlights included the formation of a Community Area Transport Group, awarding Community Area Grant funding to a wide range of community groups and initiatives, and successful Performance Reward Grants including door radios for Pubwatch, energy monitors in libraries, Wilts and Berks Canal Trust and the Hydrotherapy Pool for St Nicholas School.</p> <p>The Chairman thanked the Area Board’s partners, fellow councillors and officers for their contributions and for making the past year a success.</p> <p>Councillor Paul Darby, lead councillor for the skate park priority, reported that a task and finish group had been established and that work was ongoing to source a suitable site and sufficient funding for the development of a skate park.</p> <p>Councillor Peter Hutton, lead councillor for the night-time economy priority, thanked all councillors and partners for their support with the continuous improvements of safety in the town. Both the Door Radios Scheme and the Taxi Marshall Scheme had been very successful, and the Street Pastors Scheme would be up and running later in the year. Councillor Hutton also thanked Kate Pain, former area Inspector at Wiltshire Police, for her work on the projects, and welcomed Inspector Steve Cox.</p> <p>Councillor Bill Douglas had prepared a report on activities associated with the highways safety priority. One of the main focuses of the year had been on school safety, with various activities taking place to make improvements in this area.</p> <p>With regards to the Area Board’s priority to tackle childhood obesity, an interactive session was facilitated by Catherine Maxwell of Anybody Can Cook</p>

	<p>to demonstrate work that was taking place to encourage healthier eating by school children and their families.</p>
<p>11.</p>	<p><u>Community Asset Transfer</u></p> <p>Councillor Rooke left the meeting due to having a prejudicial interest in this item.</p> <p>The Area Board considered a request from Chippenham Sailing and Canoeing Club for the transfer of ownership of a piece of land off Long Close, adjacent to the Club.</p> <p>This request was in line with Wiltshire Council's Community Asset Transfer Policy.</p> <p><u>Decision</u> The Area Board approved the application and authorised the solicitor of the Council to execute all documentation needed to implement the transfer subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The land is maintained for the benefit of the community and residents will be encouraged to enjoy the amenity. 2. A standard 'reverter' clause is included in the title which will ensure that, if the land stops being used for the benefit of the community, Wiltshire Council will have the option to repurchase the land for the sum of £1. <p>Councillor Rooke returned to the meeting.</p>
<p>12.</p>	<p><u>Funding</u></p> <p>a) Community Area Grants The Area Board considered the following applications to the Community Area Grant Scheme 2010/11:</p> <ol style="list-style-type: none"> i. <u>ChAP Health & Social Care Project Team</u> The sum of £962 was requested to deliver healthy eating sessions for primary school children and their parents. <p><u>Decision</u> The Area Board awarded the sum of £962 to ChAP Health & Social Care project Team, conditional upon the balance of funding being in place. <i>Reason: The application met the Community Area Grant Criteria 2010/11 and also linked to the Chippenham & Villages Community Plan.</i></p> <ol style="list-style-type: none"> ii. <u>Unity House</u> The sum of £1,000 was requested for the purchase of a wooden

workshop and wooden bench.

Decision

The Area Board awarded the sum of £1,000 to Unity House.

Reason: The application met the Community Area Grant Criteria 2010/11 and also links to priorities in the Local Agreement for Wiltshire.

iii. **Kington St Michael Parish Hall Committee**

The sum of £4,196 was requested for the resurfacing and improved drainage to the car park area adjacent to Kington St Michael Village Hall.

Decision

The Area Board awarded the sum of £4,196 to Kington St Michael Parish Hall Committee, conditional upon the balance of funding being in place.

Reason: The application met the Community Area Grant Criteria 2010/11 and also linked to the Chippenham & Villages Community Plan.

iv. **Kington Langley Playing Fields Association**

The sum of £3,945 was requested to install a CCTV system and floodlights at Kington Langley Village Hall.

Decision

The Area Board awarded the sum of £3,945 to Kington Langley Playing Fields Association, conditional upon planning permission being granted and the balance of funding being in place.

Reason: The application met the Community Area Grant Criteria 2010/11 and also linked to the Chippenham & Villages Community Plan.

b) Performance Reward Grants

The Area Board considered the following application to the Performance Reward Grant Scheme 2010/11:

i. **Wiltshire Police**

At this stage, Councillor Chris Caswill declared a personal interest in this item as he was a member of Wiltshire Police Authority.

The sum of £20,000 was requested for the purchase of 500 UV3C Twin Task Torches for crime detection through ultra-violet scanning.

Decision

The Area Board supported the application from Wiltshire Police and recommended it for approval by the Performance

	<p style="text-align: center;">Reward Grant Panel.</p> <p>c) Area Board Projects The Area Board considered the following application for funding under the Area Board Projects Scheme:</p> <p>i. <u>Adult Health & Social Care Event</u> The sum of £1,000 was requested for 100 pairs of slippers to be exchanged to the community during the Adult Health & Social Care Event.</p> <p style="text-align: center;"><u>Decision</u> The Area Board awarded the sum of £1,000 to the Adult Health & Social Care Event.</p>
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman invited remaining questions and welcomed the submission of new community issues.</p> <p>The Chairman thanked everyone for attending the meeting, and reminded people that the Forward Plan of provisional future agenda items was available for information.</p> <p>The next agenda-setting meeting would be held on Wednesday 6 April, 1.30pm at Monkton Park offices. Any parish or town council representative interested in attending should contact the Chairman.</p> <p>The next meeting of the Chippenham Area Board would be held on Monday 9 May 2011, 7.00 pm at Chippenham Town Hall.</p>